



Issuance of a Transfer Certificate for Vehicles inside UAE

MOI Services Website

User Manual

Version Number: 2.0



1. Access to the Service:

To apply for a transfer certificate for vehicles inside UAE, click on **vehicle services** tab that fall under **traffic services** category, then navigate to **Issuance of a Transfer Certificate for Vehicles inside UAE** service then click on **Start Service** button


The screenshot displays the E-Services portal interface. At the top, there are navigation tabs for 'E-SERVICES', 'DASHBOARD', and 'EMPLOYEE SERVICES', along with the word 'العربية' (Arabic) on the right. Below the navigation is a search bar and a home icon. The main content area is titled 'TRAFFIC SERVICES' and features a horizontal menu with categories: 'Traffic Profile Services', 'Traffic Fines Services', 'Driving Licensing', 'Vehicles Services', 'Traffic Accidents', 'Certificate Services', 'Other Services', and 'Public Services'. The 'Vehicles Services' category is highlighted with a red box. On the left side, there is a vertical sidebar with icons for various services: Policing Services, Punitive & Reformatory, Civil Defence Services, Weapons & Explosives, Private Security Business Department Services, and Other Services. The main grid of services includes: 'Vehicle Details', 'Issuance of a Vehicle Registration Card', 'Vehicle Ownership Renewal', 'Vehicle Ownership Transfer', 'Transfer Vehicle Ownership And Transfer To Other Emirate', 'Transfer Vehicle Ownership And Export Outside Country', 'Lost Vehicle Registration Card Replacement', 'Damaged Vehicle Registration Card Replacement', 'Vehicle Details Modification in the Vehicle Registration Card', 'Vehicle Possession Certificate (Cancel)', 'Issuance of a Transfer Certificate for Vehicles inside UAE' (highlighted with a red box), 'Exporting Vehicles Outside UAE', 'Issue Tour Certificate', 'Issue Certification for Releasing Impounded Vehicle', and 'Change Vehicle Plate Number'. Each service card has a 'Start Service' button. At the bottom of the grid, there are page numbers '1' and '2'.



2. Service Steps:

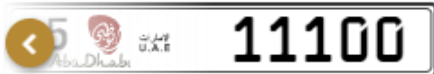
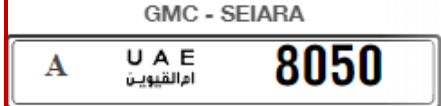

1. Determine the vehicle that you want to apply the request for by selecting its **plate number**.

Issuance of a Transfer Certificate for Vehicles inside UAE

Service Description In this service, you can apply for your selected vehicles transfer certificate inside UAE. To proceed, please hand in your old plate number to the service center.	Progress Percentage 
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Traffic No. 5030005521

Select one of the following plate numbers:

<p>GMC - TERYN</p> 	<p>GMC - SEIARA</p> 	
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Showing 10 of 10 Plates



2. Enter the details of the service restrictions, which include the **transfer Emirate, carbon copy**, traffic code of the shipping company and the driver, then select **plates configuration** from the list, which are divided into:

2.1. **Not Required:** If you click on this option, click the **Next** button to move to service fees step.

Select one of the following plate numbers:

GMC - TERYN

GMC - SEIARA

Showing 10 of 10 Plates

Chassis No. 1GTJK33U26F209373

Plate Number A / UMM AL QUWAIN / 8050

Restrictions Service Fees Payment Gateway

Transfer Emirate*

Carbon Copy*

Shipping Company TCF NO
Enter number ex. 11301967xx

Driver TCF NO
Enter number ex. 11301967xx

Plates Configuration*



2.2. Issue new export plate: If you click on this option, enter the details of the new plate, which includes the service center, the shape and color of the plate and others, then click on **Next** button to move to the service fees step.

Restrictions Service Fees Payment Gateway

Step: Restrictions

Transfer Emirate *	ABU DHABI
Carbon Copy *	DUBAI PORT SECURITY AN... x
Shipping Company TCF NO	Please Enter Shipping Company TCF Enter number ex. 11301967xx
Driver TCF NO	Please Enter Driver TCF NO Enter number ex. 11301967xx
Plates Configuration *	Issue New Export Plate
Service Center *	Traffic and Licensine Center
Plate Shape *	2 - SHORT
Plate Colour *	BLUE
Plate Type *	EXPORT
Plate Class *	EXPORT

Next



3. The service and delivery fees will be displayed as shown below, click on **Next** button to move to the payment gateway.

Restrictions Service Fees Payment Gateway

Step: Service Fees

Search...

No.	Description	Amount (AED)
1	DELIVERY SERVICE FEES	15
2	Renewal of registration, private light	350
Total Amount (AED)		365 AED

Showing 1 to 2 of 2 entries

Next

4. Click on **yes** button to confirm the transition to the payment gateway.

UNITED ARAB EMIRATES
MINISTRY OF INTERIOR

My Profile | Sign Out | Advanced Search | Search

ABDULRAHMAN

Select Co

DASHBOARD

Services Vehicles

Helping Tools

Summary of customer

Confirmation

You are going to be redirected to the payment gateway.
Would you like to continue ?

NO **YES**



5. You will be redirected to the payment gateway, select the desired payment method, then click on **Pay** button.

Summary

Payment to	Ministry of Interior
Transaction Amount	AED 60.00
Service Fees	AED 3.00
Total Amount	AED 63.00

Choose Payment Method

Select Payment Method >

Please do not click the back button or refresh the page or close the window while the transaction is processing. This is a secure payment gateway using 128-bit SSL encryption.

Powered by

6. Add your rating of the service through the **customer pulse survey** screens shown below.

United Arab Emirates

نبض المتعامل
CUSTOMER PULSE

English

Customer Pulse Survey

Overall, how satisfied are you about the Website? *

★ ★ ★ ★ ★ ★ ★

Extremely Dissatisfied Extremely Satisfied



5. After successful payment, payment and request information will be displayed as well as receipt and certificate attachments could be downloaded.

Payment Gateway Result 25/12/2023

A U A E 8050
ام القيوين

Payment has been done successfully ✔

Download Receipt
File Size: 1 MB
11111111111
365 AED

Download Certificate
File Size: 1 MB

Traffic Number	Application Number	Total Amount
5030005521	1601	365 AED

Payment ID
100202335949892155